



**TOWN OF JUPITER ISLAND
BUILDING DEPARTMENT**

2 Bridge Road, Hobe Sound, FL 33455
Phone (772) 545-0150
Fax (772) 545-0188

PERMIT APPLICATION FORM

Permit No. _____ F.B.C. Version _____ Accepted By _____ Application Date _____

APPLICATION INFORMATION

Owner's Name _____
Address _____
City _____ State _____ Zip _____
Home Phone () _____
Cell Phone () _____
Fax No. () _____

GEN. CONTRACTOR & DESIGN PROFESSIONAL

Owner / Builder (per 489.103, F.S.) Yes No
Contractor License No. _____
Company _____
Address _____
City _____ State _____ Zip _____
Phone () _____ Fax () _____
Email _____

PROPOSED IMPROVEMENT LOCATION

Address of Improvement _____
Project Name _____

Architect / Engineer's Name _____
Address _____
City _____ State _____ Zip _____
Phone () _____ Fax () _____
Email _____

DESCRIPTION OF IMPROVEMENTS

Description of the Proposed Work _____

Project Type: New Addition Alteration Repair Demo Temporary Wall / Fence
New Main House New Guest House New Acces. Building Pool / Spa Dock / Dune Crossover Other

STRUCTURE INFORMATION

Total Sq. Ft. _____ Building Height _____ No. of Stories _____

Approved By: _____ Date: _____

Special Conditions: _____

PERMIT FEE / COST DATA

Total Job / Construction Value \$ _____ X .02 (2.0%) = Permit Fee of \$ _____ (\$25.00 minimum)
 FL Surcharge Fee \$ _____ (to be completed by the Building Dept.)
 TOTAL \$ _____

A signed contract may be substituted for an Owner's signature when approved by the Building Official. *(For small permits, such as Air Conditioning and Water Heater Change-Outs)*

Sq. Ft. Under Air _____ @ Cost / Sq. Ft. \$ _____ = Total \$ _____
 Sq. Ft. Other _____ @ Cost / Sq. Ft. \$ _____ = Total \$ _____
 Total Cost per Square Foot \$ _____

OWNER'S AFFIDAVIT

I hereby certify that I have read and examined this application and know the same to be true and correct. Application is hereby made to obtain a permit to do work and installation as indicated. Applicant certifies that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction.

Applicant further acknowledges the following:

A permit shall be valid for a period of eighteen (18) months from the date of issuance, with the following conditions:

- This permit becomes null and void if work or construction authorized is not commenced within 6 months or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced.
- Permit will be considered suspended or abandoned if it does not pass an inspection within 180 days.

• NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.

PROPERTY OWNER

GENERAL CONTRACTOR

 Signature of Owner Date

 Signature of Qualifier Date

SUBCONTRACTOR INFORMATION

(If more than two subcontractors please complete Subcontractor List Form)

Qualifier / Agent _____
 Signature _____
 Contractor License No. _____
 Company _____
 Address _____
 City _____ State _____ Zip _____
 Phone () _____

Qualifier / Agent _____
 Signature _____
 Contractor License No. _____
 Company _____
 Address _____
 City _____ State _____ Zip _____
 Phone () _____

Owner Builder Disclosure Statement (489.103 FS.)

To qualify for the owner/builder exemption in Florida Statute 489.103 (7) (b), an owner must personally appear and sign the building permit application, State law requires construction to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own contractor with certain restrictions even though you do not have a license. You must provide direct, onsite supervision of the construction yourself. You may build or improve a one-family or two-family residence or a farm outbuilding. You may also build or improve a commercial building, provided your costs do not exceed \$75,000. The building or residence must be for your own use or occupancy. It may not be built or substantially improved for sale or lease. If you sell or lease a building you have built or substantially improved yourself within 1 year after the construction is complete, the law will presume that you built or substantially improved it for sale or lease, which is a violation of this exemption. You may not hire an unlicensed person to act as your contractor or to supervise people working on your building. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances. You may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on your building who is not licensed must work under your direct supervision and must be employed by you, which means that you must deduct F.I.C.A. and withholding tax and provide worker's compensation for that employee, all as prescribed by law. Your construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

ADDITIONAL INFORMATION

Fee Simple Title Holder (if other than owner) _____
Address _____ City _____ State _____ Zip _____
Mortgage Lender _____ Bonding Company _____

FEMA Flood Zone _____

Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the building official's approval or the necessary permits shall be subject to a penalty of 100 percent of the usual permit fee in addition to the required permit fees.

All contractors and subcontractors must be registered with the Town of Jupiter Island Building Department.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.