



**TOWN OF JUPITER ISLAND
BUILDING DEPARTMENT**

2 Bridge Road, Hobe Sound, FL 33455

Phone (772) 545-0150

Fax (772) 545-0188

CO / CC REQUEST CHECKLIST

Permit # _____ Address _____

Owner _____ Contractor _____

Date of Request _____

_____ Septic System Final Inspection Health Dept. Permit # _____

_____ FEMA Elevation Certificate (2 originals)

_____ FEMA "V" Zone / Breakaway Wall Certificate (2 originals)

_____ Final Survey Showing All Structures

_____ DEP Final Inspection DEP Permit # _____

_____ Complete Subcontractor List

_____ Copies of Final Exterior Termite Treatment Certification

_____ Construction Plans in Digital Format

_____ Energy Performance Level Display Card (Section 553.9085, F.S.)

_____ Letter Certifying Final Construction Cost with Additional Permit Fee Indicated

Final Cost \$ _____, less Original Cost \$ _____, = (a) Difference \$ _____

Fees Due: (a) Difference * 2.0% = (b) \$ _____ + (c) Surcharge [(b) * 2.5%] \$ _____ = (b+c) \$ _____

_____ Occupancy Class _____ Construction Type _____ Fire Sprinkler System (Yes or No)

_____ Reporting of the Cubic Yards of Demolition and Construction Debris Removed for the Project Site

_____ Verification of Final Streetscape and Landscape Buffers (As-built from LA and Certification Letter)

_____ Verification of Final Civil Engineering (As-built from Civil Engineer and Certification Letter)

_____ Exterior Lighting Self Certification Form

_____ Other Documents (Special Inspection Reports, Affidavits from Contractors, Etc.)

_____ Payment of Martin County Impact Fees (if applicable)

_____ Payment of all Town and SMRU fees